

DIRECTORATE CORPORATE SERVICES / SUPPORT SERVICES

APPLICATION FOR THE ERECTION OF POSTERS

1. Application has to be done in writing and addressed to the Mossel Bay Municipality.
2. Full details has to be provided with regard to the function/event to be held.
3. An example of the poster to be erected has to be provided with the application. Posters may not exceed the normal standard size, namely 80 cm x 60 cm.
4. Once approval has been granted for the erection of posters the relevant regulations will be provided to the applicant to be completed and returned to the Municipality.
5. Once completed regulation form has been received, the amount due for the erection of the posters is payable. Amount due will depend on the number of posters being erected. A deposit of Ten Rand (R10,00) per poster with a maximum of 100 posters is payable at the Municipal Cashier at Marsh Street of which an amount of Two Rand (R2,00) per poster will be charged to cover administration costs and the remaining amount of Eight Rand (R8,00) per poster will be paid back to the applicant after confirmation from the Municipal Traffic Department that all posters have been removed completely.
6. Once payment has been received the relevant number of “stickers” which have to be displayed on the posters will be provided to the applicant.
7. Proof of payment is then forwarded to Council’s Traffic Department.
8. Posters have to be removed 7 days after event/function has taken place.
9. Any contravention of the regulations with regard to the putting up of posters will lead to such approval lapsing and the deposit will be forfeited and posters will immediately be removed by Council.